



Code of Conduct for Students

As per the UGC Guidelines mentioned in 7th pay Government Resolution,
Government of India.

**SNDT Arts and Commerce College for
Women,
Karve Road, Pune**

(As approved by LMC dated 6th August , 2018)



6-8-18

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S.N.D.T. Arts & Commerce
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Discipline

The student must observe and strictly follow the disciplinary rules and regulations of the College.

The student should follow the academic calendar as per the instructions of Head of the Departments

Any act of indiscipline or misbehavior by any student will attract severe punishment.

Damage to Institute & campus property due to negligence/lack of care would attract punishment and compensation for loss caused.

Students shall only use the waste bins for disposing waste materials in classrooms, hostels and offices to make the college campus free from plastic and other litter.

Students have to park their vehicles in parking zone only. Any student found breaking the rule will be punished.

No person shall be invited to address or entertain the students of the college, without the prior written permission of college authorities.

Students are prohibited from indulging in anti-institutional, anti-national, antisocial, communal, immoral or political expressions and activities within the Campus and hostels. Disciplinary action will be initiated against students indulging into ragging, harassment, bullying and untoward incidents.

All Educational tours or Industrial visits shall be accompanied by the faculty members after obtaining necessary undertaking from the Parents of the students and with the written consent of the management.

Unauthorized entry of outsiders into the campus as well as hostels is strictly prohibited.

Any case of criminal activity or violation of law and order in the College Campus will be reported to the police.

I-card

Every student must carry with her college I-card every day while attending lectures and appearing for various examinations. The student should take her Identity Card and Library Card for Home Lending, from the Library at the beginning of the year. The student should carry identity card with her regularly and the identity card should be produced when demanded by the authorized persons of the College. If student has lost library card or I-card, it should be reported immediately to the HOD and the librarian with an application.

Mobile phone

The student should switch off their mobile phones while in the classroom, Laboratory, Library etc. as per notification.

Mobile phone is strictly prohibited in the exam hall during the examination.

Loss or theft of mobiles, modern means of communications, valuables and other belongings are at students' risk.



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Ragging

Ragging, as per the Directions of Hon'ble Supreme court of India, and THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999, As modified from time to time, is strictly prohibited in the College; and, will result in cancellation of admission and also the student will be debarred from taking admission in any institution in India. It may result in suspension from attending classes; or withholding/Withdrawing scholarship / fellowship and other benefits or debarring from appearing in any test/examination or other evaluation process or Withholding results or debarring from representing the College in any regional, national or international meet, tournament, youth festival etc., or suspension / expulsion from the institution; or collective punishment if larger number of students are involved in the act of ragging; or an FIR filed without any exception with local police station.

Attendance

Student should be regular in attendance for all sessions during the working days.

Student should have at least 75% attendance in the Lectures of every subject; and, if the student is found irregular in attendance, disciplinary action will be taken.

On no account will students be allowed to remain absent for any internal and semester examination conducted by the College or continuous assessment conducted by faculty in classes. The student will be entirely responsible for such absence. This may be detrimental to the overall performance and results of the student.

The student should complete the entire Practical and Term – work such as Journals, Assignments and Projects in the stipulated time.

Examination

Candidates must appear at the examination hall half an hour before the commencement of the examination.

Mobile phone is strictly prohibited in the examination hall during the examination.

Candidates should not communicate, transfer and pass on any cheating / copy / writing material to one another in any manner during the examination.

A candidate is permitted to bring the following items to an exam: pen, pencil, and, if specifically permitted, non programmable calculators. All equipments brought to the examination must be placed on the candidate's desk and kept in view during the examination.

Dissertations and Internships

Students are instructed to follow the information and guidelines given by the guide from time to time and make the timely submission of their projects completed in all respect.



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